

Institute of Energy and Sustainable Development PhD Conference
20th-21st May 2010

Queens Building, De Montfort University, Leicester

GUIDELINES FOR AUTHORS

When preparing a paper for the conference, please use the following guidelines. It will make the proceedings look more uniform. Please ensure that all papers are sent electronically to Ms Clare Perry (cperry@dmu.ac.uk) **NO LATER THAN 16th April 2010**. Late papers may not be included in the conference proceedings.

For referencing purposes please put the following paragraph in 12pt Times New Roman at the beginning of your paper – before the title:

Proceedings of Conference: ***IESD PhD Conference: Energy and Sustainable Development***
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- Document type:** Please send all papers in Microsoft Word 2007 or earlier.
- Word range:** Papers must be at least 2,500 words and no longer than 4,000 words
- Margins:** Please use Word-default values, i.e. 2.54cm top and bottom, 3.17cm left and right.
- Columns:** Single column layout please
- Font:** Times New Roman
- Title:** **14-point, Bold, left-justified**
- Author(s):** **12-point, Bold, left justified**
- Affiliations(s):** 12-point, normal, left justified
- Abstract:** Maximum 200 words
- Keywords:** Up to 5
- Main body of text:** 12 point fully justified, Headings in bold
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- References:** Use the Harvard referencing system (Author, year). References should be listed at the end of the paper in alphabetical order of author.
Example journal reference:

Bloggs, J. and Smith, F. (2000), New research in my field. *Journal of Energy and Built Environment*, Vol. 32, No. 2, pp 100-110.